

# DESCRIPTION OF THE DATA FILE: REGISTRATION TO THE ANNUAL GENERAL MEETING

Date: February 16, 2024

<b>1. Data controller</b>	Metso Corporation P.O. Box 1220, 00101 HELSINKI Contact person: Legal Counsel Sara Frei privacy@metso.com
<b>2. Purpose and legal basis</b>	<p>The purpose of processing personal data is to enable carrying out the General Meeting of the controller in accordance with the law.</p> <p>Personal data are processed only for the purposes necessary for the organisation of the General Meeting, such as to verify the identity of the registrant and their right to participate, preparing a list of participants, a list of votes and possible voting tickets, organizing any voting, and manage possible questions and requests to be heard.</p> <p>The technical implementation of the registration system, General Meeting hall bookkeeping and possible advance voting and/or possible voting during the General Meeting is carried out by Innovatics Oy. The list of shareholders is maintained by Euroclear Finland Oy. Inderes Oyj is responsible for the General Meeting service in its entirety. In addition, other service providers are used when needed.</p> <p>Processing of personal data is based on the legal obligations of the controller.</p>
<b>3. Processed personal data</b>	The processed personal data include the shareholder's and their possible proxy's name, personal identity number and/or business ID, address, contact details, number of shares and votes, voting information, authentication method, basis of representation, date of registration, and possible information on aid, power of attorney, preliminary questions, and any additional information provided in connection with the registration. When participating in the General Meeting, the time of arrival and departure of each participant are recorded. For technical maintenance and monitoring of the service, log data on registration and voting, as well as the user's IP address are also recorded.
<b>4. Sources of data</b>	<p>Personal data is mainly collected from the shareholder themselves or from their representative in connection with the registration to the General Meeting. When registering via e-mail, mail or telephone, the controller or Innovatics Oy enters the registrant's personal data and advance votes into the register.</p> <p>Based on the personal data provided in connection with the registration, Innovatics Oy retrieves the number of shares of the shareholder on the record date from the list of shareholders created by Euroclear Finland.</p> <p>Innovatics Oy enters the voting instructions for nominee registered shareholders represented by account operators at the General Meeting into the register.</p>
<b>5. Disclosure of information</b>	List of attendees and summary of voting results will be attached to the meeting minutes. A list of shareholders will be available in the AGM as required by the Finnish Companies Act.
<b>5. Transfer to third parties, and data transfers outside EU or European Economic Area</b>	<p>Personal data may be shared with third parties which are involved in organizing the AGM and need the personal data for their operations. Euroclear Finland Oy maintains the registration system to the AGM on Metso's behalf, and data is transferred to Euroclear Finland Oy as needed for the registration.</p> <p>Persons who are registered with a Finnish mobile number will receive an SMS</p>

	<p>through a Finnish service provider, and those who have registered with a non-Finnish mobile number will receive an SMS through a Swiss service provider. Otherwise personal data is mainly not transferred or disclosed outside the EU or EEA. Euroclear Finland Oy's service providers may process data outside of the EU or EEA in India. In such case, Euroclear Finland Oy will ensure that the required data processing contracts are duly concluded with the data processors. The safeguards used in the transfer in accordance with the GDPR are the standard clauses adopted by the European Commission. More information on the European Commission website: <a href="https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc_en">https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc_en</a>.</p>
<p><b>6. Principles of protection</b></p>	<p>Physical material is stored in a locked room accessible only to persons entitled to the data.</p> <p>Electronic material is stored in a data room that meets the requirements for the processing of personal data. The connection from the user's browser to the server is encrypted. Access to the register is limited to the employees of the controller and subcontractors who need and process data to organise the General Meeting.</p>
<p><b>7. Storage time</b></p>	<p>Innovatics Oy will store the personal data up to two years after the closure of the AGM and Euroclear Finland will store the personal data up to four months after the closure of the AGM.</p> <p>The minutes of the General Meeting and the list of votes attached thereto are stored permanently. It includes the names of shareholders who participated in the General Meeting, the names of potential proxies and aids, the number of shares and votes, and the numbers of the voting tickets.</p> <p>Other data is destroyed when it is no longer necessary to draw up the minutes or to verify their accuracy.</p>
<p><b>8. Right to data</b></p>	<p>The shareholder, his/her assistant or proxy representative has the following rights to his/her data. Any request shall be addressed in writing to the contact person mentioned in Section 1 above.</p> <ul style="list-style-type: none"> <li>- right to confirmation that his/her personal data is processed;</li> <li>- right to request a copy of his/her personal data;</li> <li>- right to request for correction of personal data;</li> <li>- right to request for deletion of his/her personal data</li> <li>- right to object processing of his/her personal data in accordance with applicable laws</li> <li>- right to file a complaint to the supervisory authority (Data Ombudsman in Finland: <a href="https://tietosuoja.fi/en/home">https://tietosuoja.fi/en/home</a>), or to another national supervisory authority in the EU or EEA.</li> </ul>